



BOS 1.0 **Basic Office Safety**

Series/Catalog: General Industry Series

Linear Duration/min: 00:18:23 Origin Date: 08/09
Interactivity: Level II Last Update: 08/09
Supervising SME: Trey Greene

Course Description: Upon completion of the learning event, the learner will have the ability to identify common office hazards and their recommended preventive measures.

Relevant Standards: OSHA’s General Duty Clause

Complexity/Difficulty: Level I (very easy)

Target Audience: This course is designed for all office workers.

Prerequisites: None

Competency Statement

To successfully complete this course, the Learner will demonstrate the ability to:

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| BOS 1.1.0 | Identify the course’s objectives | 01:26 |
| BOS 1.2.0 | Identify common hazards present in an office setting | 04:44 |
| BOS 1.3.0 | Identify recommended controls that can be used to minimize or eliminate common hazards present in an office setting | 07:13 |

References: Office Safety: National Oceanic and Atmospheric Administration